



FAQ's: What is included/not included with your rental fee?

The gazebo: a table for your dj, a table for a ceremony (candle, water, sand ceremony), white resin folding chairs, a rubber runner with a white cloth on top, white potted plants. *Additional decoration is the responsibility of the client. Hillcrest does not have sound/speakers available at the ceremony site, however we do have power. Please schedule your dj if you would like to have sound at your ceremony.*

The reception site includes white or black tablecloths, tables that seat 8 per table, the dance floor, a head table/sweetheart table, a cake table, a dj table, a gift table and dressed serpentine tables for the outside caterers to use. Specialty tablecloth colors and table squares are available for \$7.50 each. Please check to make sure we have access to your color of choice. There are men and women's bathrooms inside the pavilion. The bartender is an additional \$25/hour cost and the bartender must be a Hillcrest employee that we hire. Bar packages are available or a cash bar will be established if not mentioned. A champagne glass and toast is included for all of your guests. Please specify if you would like Martinelli's available instead. A people mover and driver will be available for the bride and groom to go on to the golf course to take pictures directly after the ceremony. A foursome of golf is also included with a special event booking. The total time frame is 6 hours for both the ceremony and the reception. Each additional hour can be purchased for \$250. There will be a banquet manager present throughout the entire event as a resource. Please do not assume something is included, just ask and we will do what we can to accommodate your special requests.

Catering Responsibilities: Hillcrest Golf Club does not provide in house catering for special events. Outside caterers **MUST** be a licensed caterer. All food preparations must be done beforehand, unless prior arrangements have been made to use our kitchen facility. The client/caterer is responsible for providing ALL glassware, flatware, plates, linen napkins, serving dishes, etc. Hillcrest does have chaffing dishes available if arrangements are made. We will also provide the champagne glasses for the champagne toast. You may reserve glassware and flatware, etc through Hillcrest's rental company. Just let us know what you are looking for and we will pass on our discount to you!

Alcohol: ALL alcohol must be purchased through Hillcrest Golf Club. **NO EXCEPTIONS.** Food and liquor licenses are strictly enforced! There will be a 20% gratuity on all pre-sold alcohol. Bartenders will be provided by Hillcrest Golf Club. **Hosted 4 Hour Bar Packages**

Well Alcohol Package \$35.00++pp Includes Domestic Draft Beer & House Wines

Call Alcohol Package \$40.00++pp Includes Domestic Can Beer & All of the Above

Premium Package \$45.00++pp Includes Import Can Beer & All of the Above

Margarita/Champagne Fountain \$60 rental, \$50 per gallon ****3 gallon minimum**

Domestic Kegs & Beer Taps \$ 250.00++

Wine Unlimited \$4++pp or 20.00++per Bottle

****Numbers will be determined on total number of guests minus children****

NO motor vehicles are allowed on the golf course at anytime without previous written permission from Hillcrest's general manager. NO animals permitted at events without prior written permission from Craig Bunker, Hillcrest's general manager.

Hillcrest DOES NOT provide a wedding coordinator/planner. We are more than happy to refer you to our vendors; however, we are not responsible to contact your vendors or coordinating the event. Special events director will meet with client 1 month prior to event to go over details such as table placement, arrival times, etc.

Booking/payments: To reserve a date on our calendar, a \$500 deposit is required as well as Hillcrest Banquet Rules and Regulations contract and the Pavilion Rental Agreement. It is the responsibility of the client to sign and fax, mail or email all contracts back signed before a date is officially booked. All payments are due 7 days prior to the day of event. Deposits are non-refundable.

Decorations: All decorations must be provided by the bride. Hillcrest is not responsible for centerpieces. The decorations above the dance floor will stay up, unless otherwise discussed. Decorations may be setup at 2pm the day of the wedding, with the exception of morning events, and if other arrangements are made. Any decorations that involve getting on ladders, putting holes in the walls, tape/adhesives on the walls, must get permission from special events coordinator. Hillcrest can light candles for you during the ceremony if asked ahead of time.

Rain backup plan: Hillcrest will create the ceremony inside the pavilion with the guests sitting at their seats. An aisle will be created and the ceremony will take place under the window. After the ceremony is complete, the head table/sweetheart table will go in its place. If the client would like a tent over the chairs on the pavilion, it will be at their expense.

Extras: Hillcrest's chair covers are black with white ties and rent for \$2 each. If you are looking for white chair covers, the pricing varies based upon the rental company. Microphone/audio access is an additional \$50 and to rent our projector, Hillcrest needs 6 weeks notice to check on availability. If available the rental cost is \$150. Some dj's also provide these free of charge with rental.

Golfers: Golfers golf every day from 5am-5:30pm.

Over seeding: Hillcrest will be closed for over seeding each year for 3 weeks during September. Please take this into consideration when choosing a wedding date.

Rehearsal: The bride and groom are responsible for coordinating their rehearsal. Hillcrest will not have a coordinator there to walk you through your rehearsal; however, we would be more than happy to explain to you prior what we might suggest. The rehearsal will be the night before, unless there is a wedding or event booked the day before. In that instance, our special events coordinator would work with the bride and groom to arrange an amiable time.

Vendors: *Hillcrest recommends these based on quality, value and execution.*

Catering: Babbo Italian Eatery or Vogue Bistro

Photography: Jenny Davis with Davis Design or Joshua Snyder

DJ: Steve Curtis with Curtis Entertainment or DJ One Productions

Florist/Designer/Decorator: Deb Smith with The Perfect White Shoe